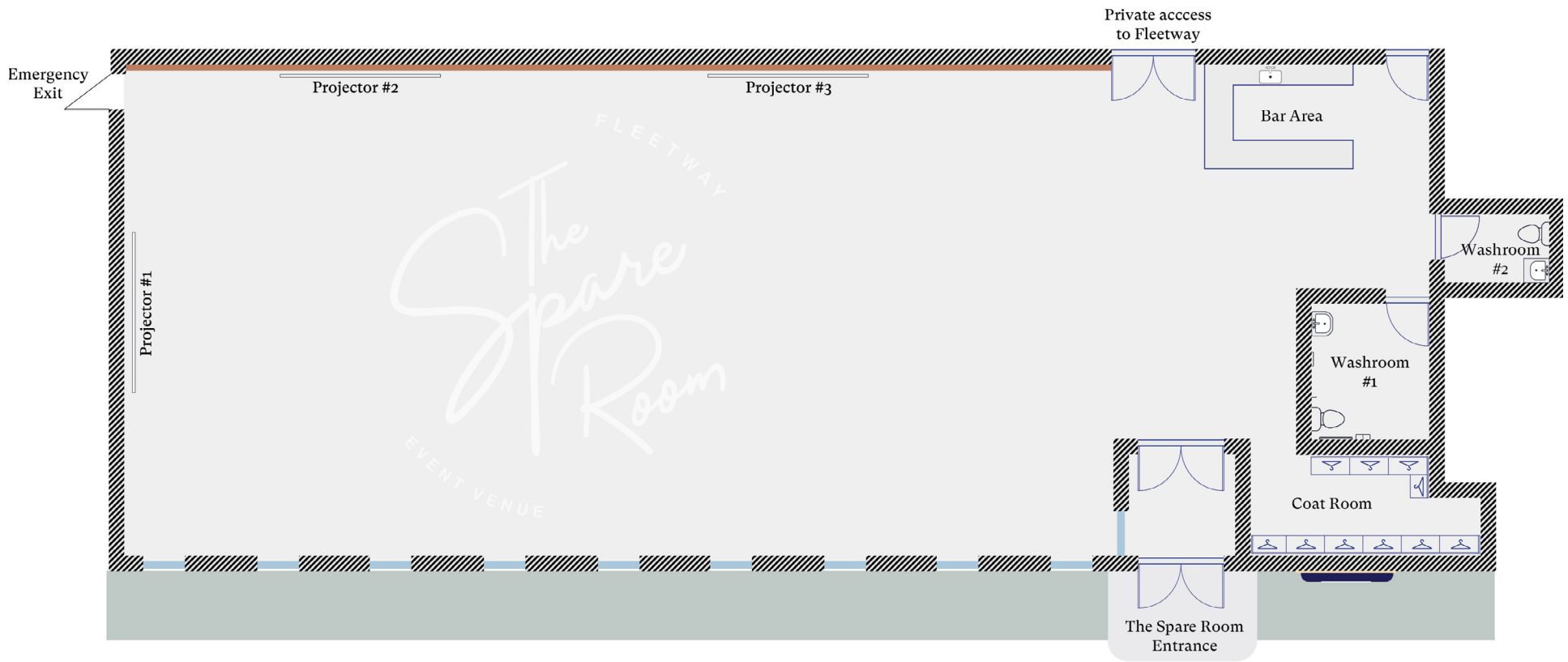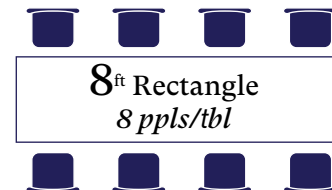FLEETWAY

The
Spare
Room

EVENT VENUE

Floor Plan

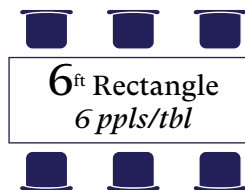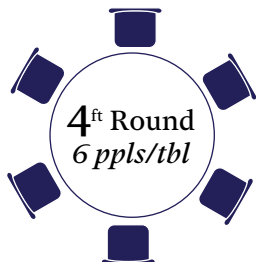2020

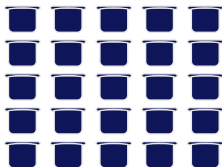Venue staging options and floor plan worksheet

Floor plan labels:
- Emergency Exit
- Projector #2
- Projector #3
- Private acccess to Fleetway
- Bar Area
- Projector #1
- Washroom #2
- Washroom #1
- Coat Room
- The Spare Room Entrance
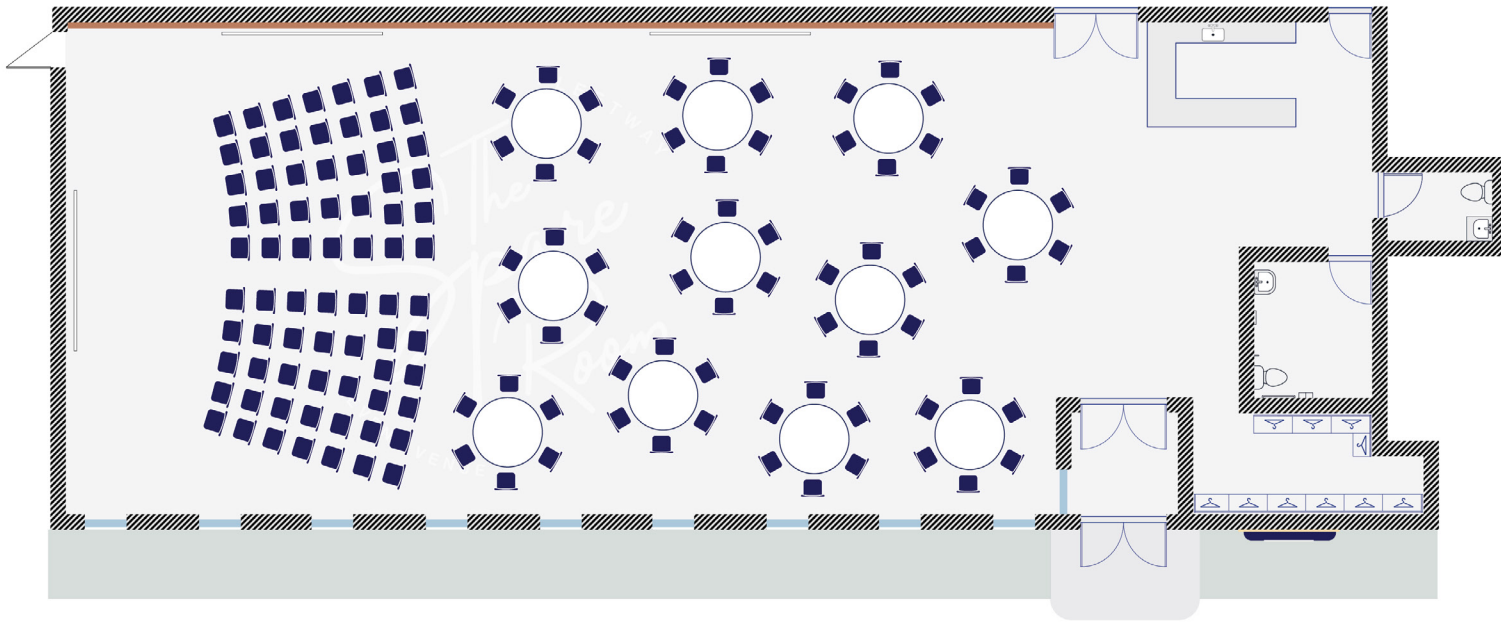- FLEETWAY *The Spare Room* EVENT VENUE

Tables & Chairs Available

Print and draw your desired floor plan for your next event on the The Spare Room Event Venue illustration above. Be specific with the amount of chairs and tables you need, which is listed below. Either scan or take a photo of your new floor plan and send to Rose at rose@fleetwayfun.com to confirm your request.

150 chairs	*12 - 4 ft round tables*	*6 - 6ft rectangle tables*	*12 - 8ft rectangle tables*

4ft Round
6 ppls/tbl

6ft Rectangle
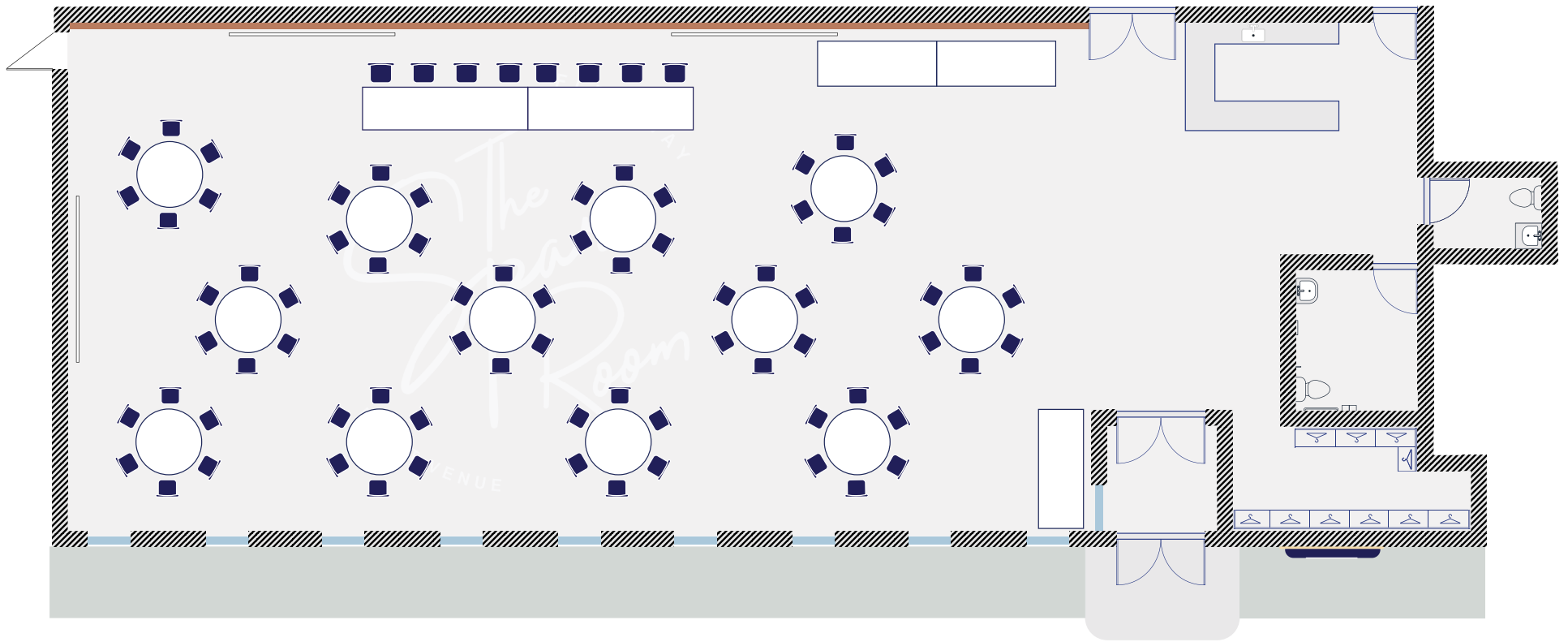*6 ppls/tbl*

8ft Rectangle
8 ppls/tbl

Floor Plan / EXAMPLE 1

This floor plan demonstrates the venue split with row seating and round tables. This is ideal for events that combine speaking segments with a meal and/or workshops.

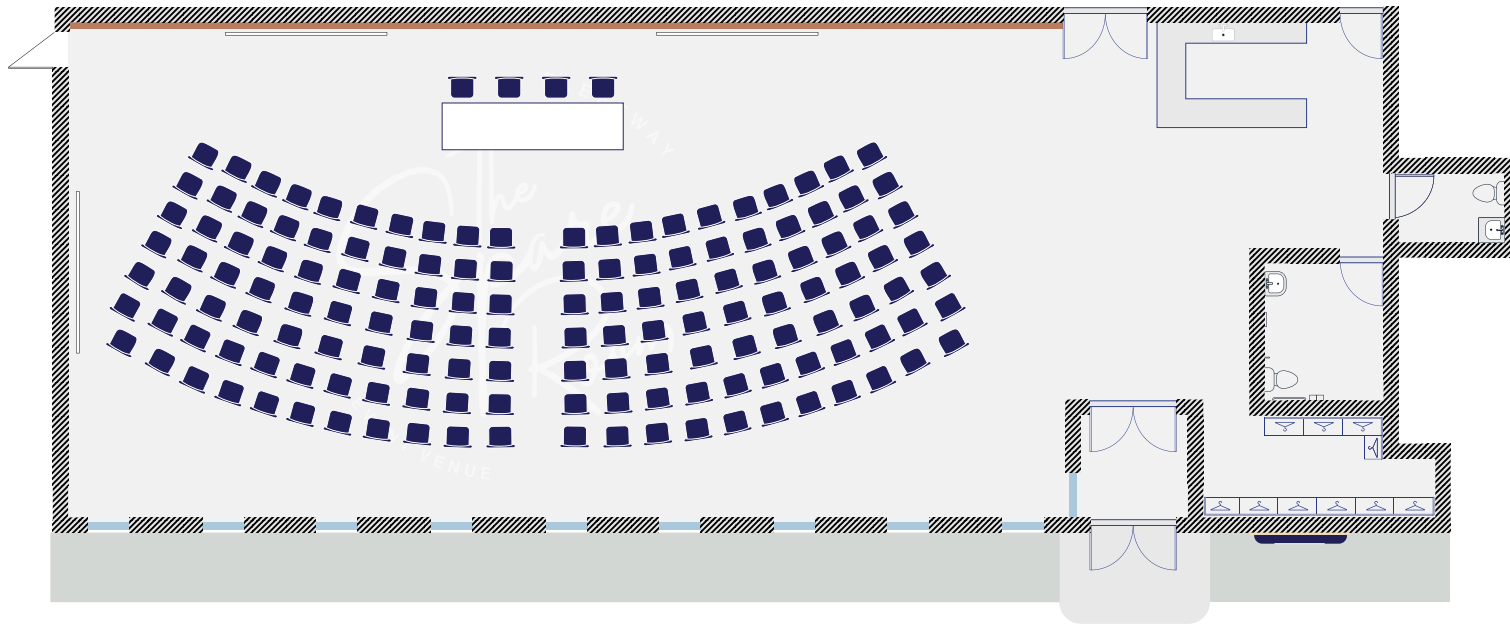*74 chairs*
66 chairs

Theater style
11 round tables

Floor Plan / EXAMPLE 2

This floor plan demonstrates a formal seating arrangment utilizing six 4ft tables. Great for catered events such as weddings, corporate gatherings or large family reunions.

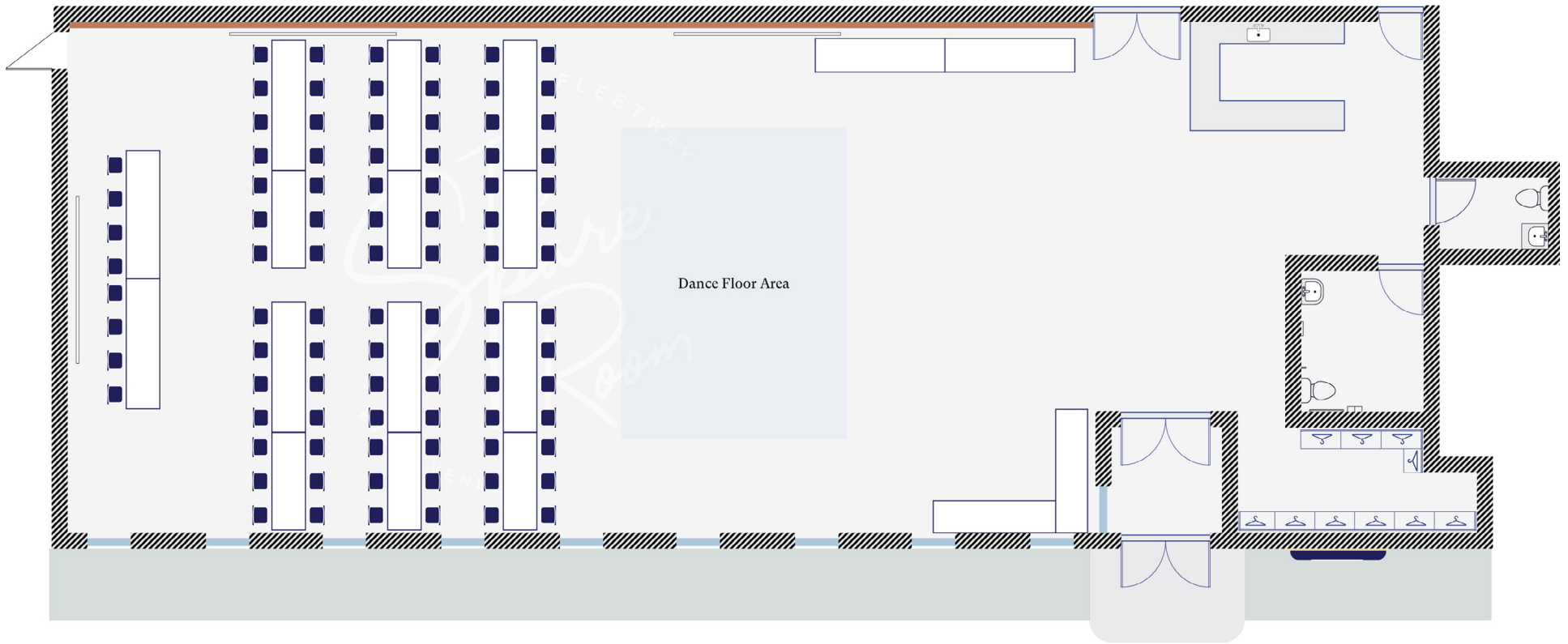|	
72 chairs	*12 - 4 ft round tables*
8 chairs	*2 - 8 ft head table*
-	*2 - 6 ft tables* (Food and drink buffet)
-	*1- 6 ft table* (Misc. gift table, dj booth, sign-in)

Floor Plan / EXAMPLE 3

Ideal for speaking conferences and feature presentations utilizing 2 projects this floor plan seats 148 guests comfortably.

144 chairs
4 chairs

Theater style
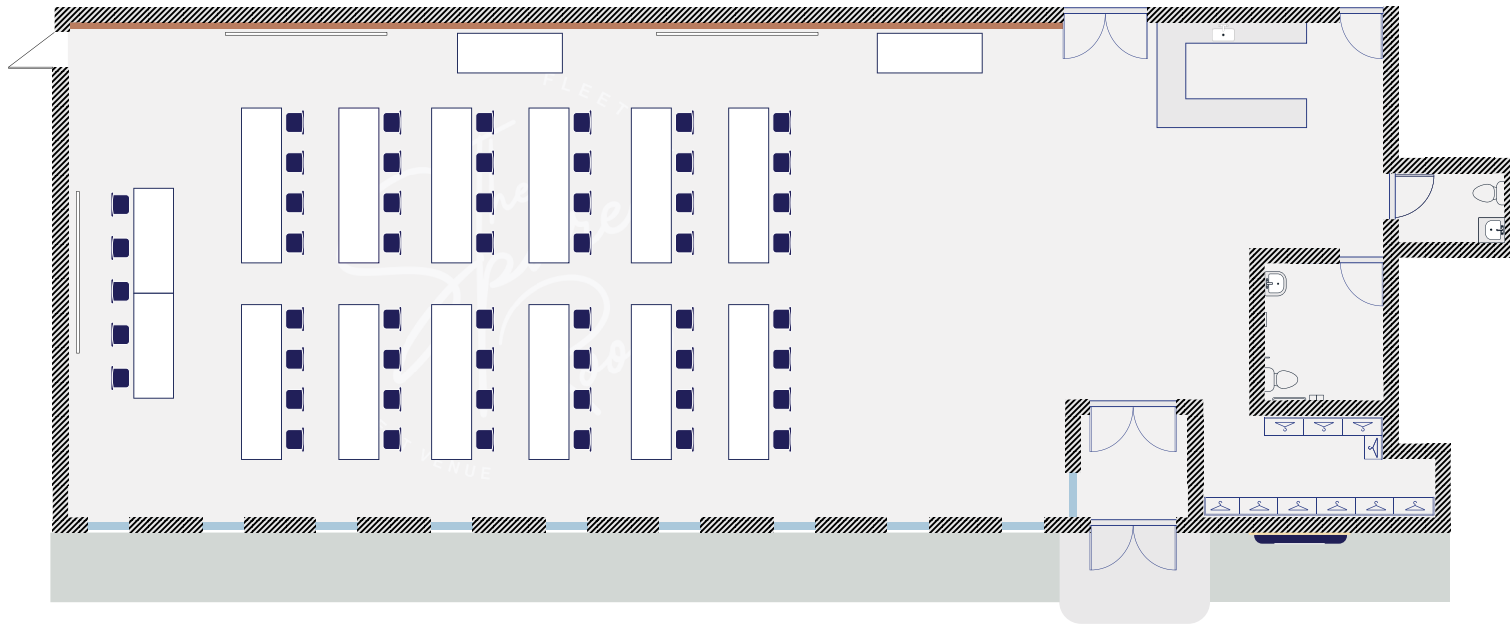*1 - 8 ft head table*

Dance Floor Area

Floor Plan / EXAMPLE 4

This floor plan demonstrates a formal seating arrangment utilizing six 6ft tables and six 8ft tables placed together for a total of six 14ft tables. Great for catered events such as weddings, corporate gatherings or large family reunions.

84 chairs	*6 - 14ft tables* (ade up of 6 + 8 ft together)
8 chairs	*2 - 8 ft head table*
-	*2 - 8 ft tables* (Food and drink buffet)
-	*2- 8 ft tables* (Misc. gift table, dj booth, sign-in etc)

Floor Plan / EXAMPLE 5

This floor plan layout demonstrates a classroom setup with tables and chairs facing the main projector. Great for lectures, seminars, webinars, workshops etc.

48 chairs
5 chairs
-

12 - 8 ft tables
2 - 6 ft tables
2 - 6 ft tables (Misc, food, drink, takeaways etc.)